

CSA PTA Board Meeting Minutes March 7, 2018

President Jane Leverett called the meeting to order at 8:06. She noted that we have a quorum and that February minutes have been posted on our web site. In attendance were D'Nette Dodds, Shana O'grady, Stephanie Pancioli, Betsy Humphrey, Meredith Moore, Susan Marks, Mayra Powers, Jennifer Major, Merida Carrabba, Leslie Appling, Margaret Sanders, Jill Wright, Mary Hoffman and Jane Leverett.

Meredith gave a financial report for the period ending February 28. Our starting balance was \$15,319.00, outgoing checks totaled \$3,375.25, deposits were \$52.80, for an ending balance of \$11,996.55. Our savings contains \$43,971.81 for a combined total of \$55,968.36. Meredith said our balance is running lower this year because of smaller Pave the Wave contributions, most likely due to hurricane Harvey. However our expenses are also running lower this year so we will probably be OK.

Jane mentioned that she is taking reservations for the Bright Stars event and we will only pay for spots for teacher of the year (Ms. Laidlaw) and guest as well as principle and guest. Betsy brought up the fact that last year we had budgeted for a \$1000.00 SBEF scholarship to be awarded to a Cornerstone grad at the Bright Stars event. Susan Marks said it is not too late to fund this scholarship, so Meredith immediately wrote a check to SBEF for this purpose. It was noted that we also have to pay for the recipient and both parents to attend Bright Stars if they want to go. We may want to discuss buying a table for \$1500.00 next year when we look at setting next year's budget. It is NOT required but suggested for PTAs that can afford it.

Jill gave the director's report. CSA had a record 600 applicants this year, although some were dropped because they failed to turn in a report card. Our previously purchased rock wall is in storage because the district has to approve and fund a \$53,000.00 ground cover for it. It is supposed to happen, just waiting.

Jane talked about our issue with non-compliance with the TX PTA. We have now been completely cleared by both the IRS and the TX PTA. She noted that at a recent SBISD Council of PTAs meeting it was reported that a number of other PTAs have had an issue with the new 60 day deadline for IRS filing, but the TX PTA is unlikely to relax this rule because they are trying to protect themselves from issues of non-compliance and risk to their own non-profit tax classification. Meredith will file online this year or find a CPA to do it.

A side note mentioned – We don't have to have our financial reconciliation complete to file our taxes (but apparently, we are supposed to have our taxes filed before we do our financial reconciliation).

Betsy and Stephanie gave a Birthday Bash update. Peer group meetings were small, but successful in generating support. Parents particularly happy that check out will NOT occur the

night of the auction. We could use home or decorative items for the auction and we are still lacking some large items for the live auction. The 8th grade parents want to cut and serve purchased/won cakes at the auction. Betsy suggested a board basket. Jennifer and Meredith will help put together a “My Favorite Things” basket from the board.

Jane noted that we will be voting in our nominating committee at the 9:00 GENERAL meeting, following this BOARD meeting. Members will be Jennifer Major, Susan Marks, Juan Miranda, Jennifer Pluchino, Mrs. Walpole, with Paige Wardell as an alternate. Please let Jennifer Major know if you are returning in your position.

Merida said the My School Anywhere App (our online directory) is up and running and we should be able to access it for the remainder of the year once a general email goes out with invitation and instructions. It looks really easy for parents. Only downside is that 6th graders will have to be added manually and we have to be extremely careful about not adding people who don't want their information on the site or in the directory. Unfortunately Merida is not returning next year.

Jane reported that we will do the Big Form online next year which should help decrease the chaos at BTSN. Hopefully BTSN will be more social, but we will still use it to recruit volunteers, pick up orders, sell left over merchandise.

Shana O'grady showed us a new spirit item - a CSA sling grip (phone holder) which we will be selling.

Jane went over announcements – GENERAL MEETING will start at 9:00 AM. Next Board meeting is Wednesday, April 4. Final General will be on Thursday May 10@6:30 PM before the fine arts review. We will approve next year's board.

Jane Adjourned at 8:59.