

**Cornerstone Academy (CSA) PTA  
GENERAL MEETING  
Tuesday, September 25, 2018  
Location: Auditorium**

*Quorum – Yes*

**Call to Order:** Susan Marks, President, called the meeting to order at 6:31 pm.

**Approval of Minutes from May 10 General Meeting:** Secretary Jane Leverett states that the minutes from the May General Meeting are posted on the PTA Website. The minutes will stand as posted unless PTA is notified of an error by the end of the week.

**Officer Reports:**

**President:** Susan Marks welcomes everyone to the meeting and thanks them for their attendance. Susan provides introduction of the Board and mentions that the PTA is still trying to fill the President Elect position. Please let her know if you are interested or know of someone who may be interested. Susan also recognizes and thanks the Committee Chairs for all of their hard work so far this year.

**Treasurer:** Meredith Moore provides update on checking account balances: Beginning balance was \$51,598.31, Deposits were 67,418.81, Withdrawals were \$9,274.19, leaving an ending balance of \$109,742.93. Meredith mentions that the checking balance is so high, because we are in the process of transitioning the account to a new bank.

**Budget Amendments:**

- (1) Staff Appreciation: Due to the generous giving on the Big Form, we need to increase the budget to better reflect what was given.
- (2) Credit Card fees budgeted needs to be increased to \$1,500. Increase is due to more transactions processed from the Big Form and Spirit Wear Store.

Meredith Moore makes a motion to approve the following budget amendments: Staff Appreciation increase to \$8,000 and Credit Card Processing Fees to \$1,500. Jennifer Major seconds the motion. All present vote in favor, none opposed.

**Designation of 2019 Tax Free Days:** The proposed tax free days are Back to School Night and the Carnival/Auction. Meredith Moore makes a motion to designate the 2019 tax free days as Back to School Night and the Carnival/Auction. Shyla Funk seconds the motion. All present vote in favor, none opposed.

**Committee Reports:**

**Carnival/Auction:** Jennifer Major states the date of the Auction this year is Friday, April 26, 2019. Committees are forming now, please consider joining a committee. If you own a business or know of a business that might like to donate or be a sponsor, please let us know.

**Special Committee Report – 2017-2018 Financial Reconciliation:** Stephanie Pancioli states that the Financial Reconciliation has been completed. The books were found to be substantially

correct and a few recommendations were made. The recommendations have already been implemented.

Stephanie Pancioli makes a motion to approve the Financial Reconciliation. Rebecca Barbier seconds the motion. All present vote in favor, none opposed.

**Odyssey of the Mind:** Helen He gives brief description of Odyssey of the Mind. There are signup forms and flyers with additional information on the table outside the auditorium. Helen encourages families to please consider getting involved with Odyssey.

**Announcements:** Please see the second page of the agenda for the calendar, other important PTA information and upcoming events.

**Adjournment:** Susan Marks adjourns the meeting at 6:44 pm.

Minutes prepared by Jane Leverett, Secretary