

**Cornerstone Academy (CSA) PTA
BOARD MEETING
Wednesday, April 3, 2019
Location: AOC Upstairs Conference Room**

Quorum – Yes

Call to Order: Susan Marks, President, called the meeting to order at 8:35 am.

Approval of Minutes from March 6th Board Meeting: Jane Leverett, Secretary, stated that the minutes have been reviewed by two people, were emailed to the Board and Committee Chairs before today's meeting and are posted on the PTA website. The minutes will stand as posted if there are no corrections to be made.

Director Report: Ms. Angel Purdy shared that the Student Council is working on clarifying the dress code. There has been some confusion as of late. Student Council will clarify the rules and pass that information along to the student body.

Triathlon CESIT: They may need some bike repairs in the near future. AOC had been sharing bikes with CSA. AOC has recently bought their own bikes, so that should reduce the wear and tear on CSA bikes going forward.

8th Grade Dance: Decorations have been purchased and the location is booked. The theme reveal is tentatively scheduled for Monday, April 29 at the end of the day.

The date has changed for the Luau Dance, an email will be sent out communicating that change.

Officer Reports:

President:

Distinguished Service Awards: The CSA PTA gives this award in lieu of a Lifetime PTA Award. Susan asked people to start thinking of recipients for this award.

PTA Budget Request Forms: This year we will be giving a form to each teacher, asking them to provide some information around what their needs might be for next year. This information will be used as we develop the budget for next year. This will include the grade level and CESIT teachers. If they won't need as much money as they had this year, we won't put that in the budget. We will continue with the \$100 per teacher at the beginning of the year.

May Board Meeting: Susan solicited feedback on moving the Board meeting next month. All agreed on Tuesday, May 7th at 8:30, moved from Wednesday, May 1 at 8:30.

Treasurer:

Meredith Moore was out of town, and no current budget was provided. Meredith will send an updated budget when she returns. Brief discussion around what comprises Students Events. We will need to increase the budget in order to cover the 8th grade dance. We may need to amend that number for next year too, based on the actual 8th grade dance cost.

Meredith will email out a request to amend the Student Events budget.

Follow up note: Sunday, April 7, 2019, Meredith Moore emailed the following budget amendment requests to the Board. The motions were passed with a quorum response of “yes”, none opposed.

FOR VOTE- PLEASE VOTE YES OR NO

(1) Last year Constant Contact (email system we use to send out weekly emails to the school) was "booked" as a fundraising expense. I move that the Constant Contact Cost be moved to and Administrative expense and the Administrative budget item be amended to \$3,000.

FOR VOTE- PLEASE VOTE YES OR NO

(2) I move that the Student Events budget be amended to \$22,500 to cover 8th grade dance. This is a \$500 increase for the budget item.

Committee Reports

Nominating Committee: Heather Burkhart shared that they have filled many open positions for next year. They are still looking someone to fill the President position and Birthday Bash position(s).

Carnival/Auction “Birthday Bash”: Jennifer Major shared that there are weekly targeted communications around the items that are needed and how people can sign up and help at the auction. We need small donated items. The Tshirts will be done next week. Signup Genius will be sent out soon, folks can sign up for help and donations. Invitations will be going out soon.

Staff Appreciation: Wendy Blasi updated that they provided a breakfast today for the staff, it was delicious and greatly appreciated. They are working on the next one, there will be a SignUp Genius going out soon for that one.

Sister School: Leslie Appling shared that Ridgecrest mentioned that they had a health fair in the next month or so. They requested our help with desserts for a day of their Teacher Appreciation week.

New Business: None

Announcements: Please read the bottom of the agenda for a few important announcements.

Adjournment: The meeting was adjourned at 9:42 am.

Minutes prepared by Jane Leverett, Secretary.